



# المدرسة الهندية - دارسيت INDIAN SCHOOL DARSAIT

A NABET Accredited School Affiliated to CBSE vide Affiliation No. 6130012

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## CIRCULAR (Class I)

Dear Parents,  
Greetings of the Day!

We take great pleasure in extending you all a warm welcome to the new academic session 2019-20.

Please spend some time to read the following circular which has important information to ensure the safety and happiness of your child in the school.

**Books**-The children are advised to bring the following books which can be covered, preferably with brown paper, after filling up the details in the given column of the notebooks & text books.

SUBJECT	KIND OF BOOKS	NUMBER
ENGLISH	FOUR LINE	1
SECOND LANGUAGE (Hindi)	SINGLE LINE	1
SECOND LANGUAGE (Malayalam)	DOUBLE LINE	1
THIRD LANGUAGE(Hindi)	SINGLE LINE	1
THIRD LANGUAGE (Malayalam/Arabic)	DOUBLE LINE	1
EVS	FOUR LINE (One Side Plain)	1
MATH	½" SQUARE LINE	1
ROUGH WORK	FOUR LINE	1

1. Extra notebooks should be retained at home carefully as they will be required later.

2. The following Text Books will be kept at school:

- Maths Time -1
- English workbook -1
- Cursive writing book - 1
- Drawing book
- Learn well series Art gallery 1
- Keyboard Computer Science-1
- Endless world -1

3. The school bag should be of appropriate size. Please do not send very big or small bags. Kindly avoid trolley bags or any extra items in the bag.

**4. A file should be carried by the student every day for the worksheets and circulars which will be given from time to time. Please check the file regularly.**

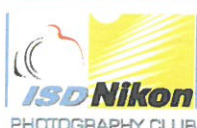
**Stationery Requirements:** Please send 3 sharpened pencils, 1 eraser, 1 ruler, 1 sharpener, 1 glue stick and a set of colour pencils every day in the pouch. Kindly write the name of the child on his/her belongings.

**Morning Arrival:** The students must be punctual to school. The school doors are opened at 7:00 a.m. and we will not be able to accept responsibility of the students before that time. There is a flexible arrival time between 7:00 a.m. to 7:40 a.m. Ensure that your ward reaches school latest by 7:40 a.m.

**Afternoon Collection:** Dispersal of Class 1 is at 12:45 p.m.

Please note that the school does not provide any "Stay-back Facilities" after 1:00 p.m. In case your child has to be picked up by an elder sibling or another adult, please handover authorization letter to the class teacher.

(P.T.O)



If you need to collect your child during the school hours, please report to the office first and fill in the release form kept with the receptionist. The child will be handed over to you at the foyer by a staff after due approval.

**Contacting the School:** Parents can meet the Principal/Vice Principal with prior appointment. Parents who wish to meet the teachers are requested to contact them from 7:15 a.m. to 7:40 a.m. or 1:00 p.m. to 1:15 p.m. on working days or through e-mails. **No parent will be allowed to meet the teacher during the class hours.**

**Sending Money:** Please send money in an envelope whenever required and please mention the name and class of the child.

**Uniform:** Parents should make sure that their wards wear proper uniform and are dressed neatly to school every day.

The child is expected to wear P.E uniform and white shoes only on Physical Education (P.E) days. Kindly refer to the time table for specific days of P.E.

Girls with long hair must tie their hair in two plaits. Gold or fancy chains, long earrings, necklaces, anklets, coloured hair bands and fancy watches are not allowed. Boys must wear belts which are black in colour with normal sized buckles. Boys should have only decent and short hair. Fancy haircuts and spikes are not allowed. (Please go through the school diary for guidelines related to uniform).

**Breakfast:** A light breakfast would be ideal early in the morning provided it is given at least 20-30mins before the child leaves for school. Please send a clean napkin and a handkerchief every day to school along with the snack box and water bottle. Please do not send glass bottles to school.

**School Transport:** We request you to kindly enrol your ward for the School Monitored Safe Transport System that provides extra privileges and safe facilities, which follow the norms and guidelines set by the ROP and MOE. Teacher facilitators, IVMS, Seat belts, Cameras, trained attendants, limited number of students as per the seating capacity and most of all an active WhatsApp group per route that updates pick-up time and dropping time are the highlights of the system.

**Kindly note:**

1. If your child faces any problem, health or otherwise you are advised to inform the class teacher.
2. Teach your child to say his/her father's name, driver's name and their contact number.
3. Kindly note that all circulars will be uploaded in the website for parents.
4. Please fill pages 1, 9 &10 (tear-off page as well) in the school diary and return to the class teacher on the next working day, without fail.

Your child's safety and wellbeing is our primary concern. Please co-operate and make their school experience pleasant and enjoyable. Let us make this year a promising one for all of us.

Have an exciting year ahead!

Thanks & Regards,

Dr. Sridevi P.Thashnath  
Principal

