



# المدرسة الهندية - دارسيت INDIAN SCHOOL DARSAIT

A NABET Accredited School Affiliated to CBSE vide Affiliation No. 6130012

ص.ب: 1551, الرمز البريدي 114, جبروه, سلطنة عمان, هاتف: 24786693, 24783995, فاكس: 24701158, 24701158  
PO. Box 1551, PC. 114, Jibroo, Sultanate of Oman, Tel.: +968 24786693, 24783995, Fax : +968 24701158  
E-mail: isdoman@gmail.com, Web. : www.isdoman.com



ISD/ACAD/CIR/004/2019

02/04/2019

## CIRCULAR (Classes III to V)

Dear Parents,

Greetings of the Day!

We take great pleasure in extending you all a warm welcome to the new academic session 2019-20.

Please spend some time to read the following circular which has important information to ensure the safety and happiness of your child in the school.

**Books** - The children are advised to bring the following books which can be covered, preferably with brown paper, after filling up the details in the given column of the notebook & textbooks.

SUBJECT	KIND OF BOOKS	NUMBER
ENGLISH	FOUR LINE (Class III) SINGLE LINE(Class IV&V)	1
SECOND LANGUAGE (Hindi/ Malayalam)	SINGLE LINE	1
THIRD LANGUAGE (Hindi)	SINGLE LINE	1
THIRD LANGUAGE (Malayalam/Arabic)	DOUBLE LINE (Classes III & IV) SINGLE LINE(Class V)	1
EVS (One Side Ruled)	FOUR LINE	1
MATH	SQUARE LINE	1
ROUGH WORK	FOUR LINE	1

1. Extra notebooks should be retained at home carefully as they will be required later.

2. The following Text Books will be kept in the class at designated places:

- English workbook
- Cursive writing book
- Drawing book
- Art Gallery
- Endless world

3. The school bag should be of appropriate size. Please do not send very big or too small bags. Kindly avoid trolley bags or any extra items in the bag.

4. A file should be carried by the student every day for the worksheets and circulars which will be given from time to time. Please check the file regularly.

**Stationery Requirements:** Please send 3 sharpened pencils, 1 eraser, 1 ruler, 1 sharpener, 1 glue stick, a pair of scissors (only paper cutting scissors) and 1 set (12 colour) of colouring pencils daily in the pouch. Kindly write the name of the child on his/her belongings. **Class V students should bring 2 ball-point pens, daily.**

**Morning Arrival:** The students must be punctual to school. The front doors are opened at 7:00 a.m. and we will not be able to accept the responsibility of students until that time. There is a flexible arrival time between 7:00 a.m. to 7:40 a.m. Ensure that your ward reaches school latest by 7:40 a.m.

**Afternoon Collection:** Dispersal of Classes III to V is at 12:45 p.m.

*(Handwritten Signature)*

(P.T.O)



The students are to be picked up latest by 1:00 p.m. Please note that the school does not provide any "Stay-back Facilities" after 1:00 p.m. In case your child has to be picked up by an elder sibling or another adult, please handover the authority letter to the class teacher.

If you need to collect your child during the school hours, please report to the office first and fill in the release form kept with the receptionist. The child will be handed over to you at the foyer by a staff after obtaining permission from the administrators.

**Contacting the School:** Parents who wish to meet the teachers are requested to contact them from 7:15 a.m. to 7:40 a.m. or 1:00 p.m. to 1:15 p.m. on working days or through e-mails. You could even meet the Principal/Vice Principal with prior appointment. **No parent will be allowed to meet the teacher during the class hours.**

**Sending Money:** There are times when you need to send money with your ward for purchase of books, field trips, picnics, purchase of photos etc. In such situations, please send the money (exact change) in an envelope with the child's name.

**Uniform:** Parents should make sure that their wards wear proper uniform and come neatly dressed to school.

The child is expected to wear PE uniform and white shoes only on Physical Education (P.E) days. Kindly refer the time table for specific days of P.E.

Girls with long hair must plait their hair. Gold or fancy chains, long earrings, necklaces, anklets, coloured hair bands and fancy watches are not allowed. Boys must wear belts, which are black in colour with normal sized buckles.

**Breakfast:** A light breakfast would be ideal early morning provided it is given at least 20-30 minutes before the child leaves for school. Please send clean napkin and a handkerchief every day to school along with the snack box and water bottle. Avoid sending glass bottles to school.

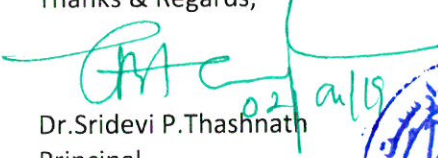
**School Transport:** We request you to kindly enrol your ward for the School Monitored Safe Transport System that provides extra privileges and safe facilities that follow the norms and guidelines set by the ROP and MoE. Teacher facilitators, IVMS, Seat belts, Cameras, trained attenders, limited number of students as per the seating capacity and most of all an active WhatsApp group by route that updates pick-up time and dropping time are the highlights of the system.

**Kindly note:**

1. If your child faces any problem, health or otherwise, you are advised to inform the class teacher.
2. Teach your child to say his/her father's name, driver's name and their contact number.
3. Kindly note that all circulars will be uploaded in the website for parents.
4. Please fill pages 1, 9 & 10 (tear-off page as well) in the school diary and return to the class teacher on the next working day, without fail.

Your child's safety and well-being is our primary concern. Please cooperate and make their school experience pleasant and lasting. Let us make this year a promising one for all of us. Have an exciting year ahead!

Thanks & Regards,

  
Dr. Sridevi P. Thashnath  
Principal

