



# المدرسة الهندية - دارسيت INDIAN SCHOOL DARSAIT

A NABET Accredited School Affiliated to CBSE vide Affiliation No. 6130012

ص.ب : ١٥٥١ ، الرمز البريدي : ١١٤ ، جبروه ، سلطنة عمان ، هاتف : ٢٤٧٨٦٦٩٣ ، ٢٤٧٨٣٩٩٥ ، فاكس : ٢٤٧٠١١٥٨ ، +٩٦٨  
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ISD/ACAD/CIR/002/2024

03/04/2024

## CIRCULAR (KG I)

Dear Parent,

Greetings of the day!

We take great pleasure in extending to you all a warm welcome to the new academic session 2024- 25. Please spend some time to read the following circular which has important information to ensure the safety and happiness of your child in the school.

1. Always remember to wear the school identity card every day, without fail.
2. Teach your child to say his/her name and telephone number.
3. Please send 3 Staedtler writing pencils, 1 eraser, 1 set (12 Colours) of Faber Castle Crayons, a glue stick and a craft book daily to school.
4. Please send daily a snack-box, water bottle and napkin with your child (duly labelled).
5. Slippers are not allowed unless medically advised. Slip-on shoes with heels for girls should be avoided.
6. If your child faces any problem, health or otherwise, you are advised to inform the class teacher and submit the relevant medical documents.
7. Your child should wear KG uniform along with black shoes and white socks on all the four days, except Tuesdays and during winter season. On Tuesdays and Birthdays they are allowed to come in their casuals and should be dressed in a comfortable/presentable manner. During winter season they are allowed to come in comfortable clothes that will keep them warm and fit.
8. **Please send a change of clothes in your child's bag every day, without fail.**
9. Girls with long hair must tie their hair. Gold or fancy chains, long earrings, necklaces, anklets, and fancy watches are not allowed in school.
10. Boys should have only decent and short hair. **Fancy haircuts and spikes are not allowed.**
11. The school bag should be of appropriate size and please do not send very big or too small bags for your ward. Kindly avoid bringing trolley bags or any extra items in the bag.
12. The regular working hours of the KG classes are from 7:45 a.m. to 11:45 a.m during Ramadan and from 7:45 a.m. to 12:15 p.m. on normal working days. Yet we will be following flexible timing for the KG I students during the first few days.
13. KG I Students:- Flexible dispersal timings for getting the students familiarized with the new environment and routine are as follows:

Thursday, 4 <sup>th</sup> April 2024	10:00 a.m
Sunday, 7 <sup>th</sup> April 2024	10:30 a.m
Monday, 8 <sup>th</sup> April 2024	11:00 a.m
Tuesday, 9 <sup>th</sup> April 2024	11:45 a.m.


*Sund*



14. Ensure that your child reaches school daily, latest by 7:35 a.m. Please note that the school does not provide any "Stay-back Facilities." Hence your ward should be picked up from the class latest by 12:30 p.m. by the parent or the entrusted/authorized driver. In case your child has to be picked up by an elder sibling or another adult please handover an authorization letter for child's drop and pick up (if managed by any person other than the parent) to the Class teacher.
15. Parents can meet the Principal/Vice Principal/Coordinator with prior appointment. Parents who wish to meet the teachers are requested to contact them from 7:00 a.m. to 7:30 a.m. on working days or communicate through e-mails. They can also meet the teachers between 1:00 p.m. to 1:30 p.m. once the Ramadan period is over. No parent will be allowed to meet the teacher during the class hours.
16. Kindly note that all circulars will be uploaded in the Google Classrooms/website for parents.
17. **Breakfast:** A light breakfast would be ideal before they start, provided it is given at least 20-30 mins before the child leaves for school. Please send clean napkin and a handkerchief every day to school along with the snack box and water bottle. Avoid sending glass bottles to school.
18. **Afternoon Collection:** Dispersal of Classes I to V is at 11:45 a.m. (Ramadan Timings) and 12:15 p.m. (Normal Timings)  
Please note that the school does not provide any "Stay-back Facilities" after 1:00 p.m. In case your child has to be picked up by an elder sibling or another adult, please handover an authorization letter to the class teacher.
19. If you need to collect your child during the school hours, please meet the receptionist at the foyer first and fill in the release form kept with her. The child will be handed over to you at the foyer by a staff after due approval from the Vice Principal.
20. **Monthly Online Meetings:** Please note that the school will be organizing a Monthly Online Meeting in Google Meet with your ward's class teacher, to enhance the communication with home and school. Kindly ensure to attend the same as the academic and non-academic activities will be discussed at the meeting.

Your child's safety and wellbeing is our primary concern. Please cooperate and make their Kindergarten experience pleasant and lasting. Let's make this year a promising one for all of us. Have an exciting year ahead!

Regards

  
Amar Srivastava  
Principal

